

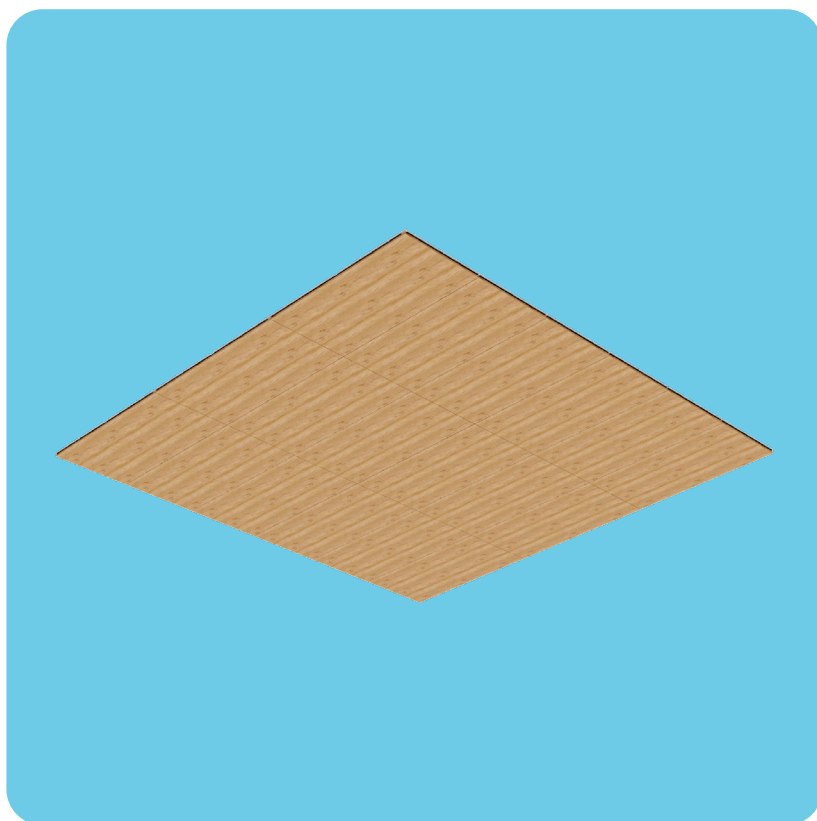
ALTA™

ACOUSTIC CEILING PANELS

OVERSIZED PANELS

EDGE RETAINER TORSION SPRINGS

INSTALLATION INSTRUCTIONS



featuring

SOUNDPLY®
ACOUSTIC PRODUCTS

developed and manufactured by

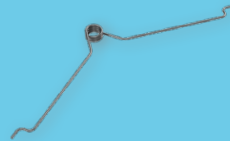
NAVY ISLAND

www.soundply.com • sales@navyisland.com
275 Marie Ave. E, St. Paul, MN 55118 • (651) 451-4454

SUPPLIED HARDWARE



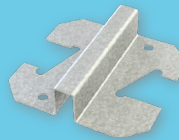
EDGE RETAINER



SPRING



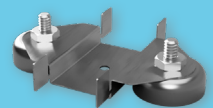
#8 5/8" SCREWS



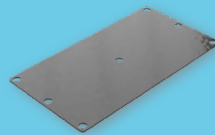
SADDLE



ALIGNMENT CROSS



MAGNET HOLDER



MAGNET PLATE

REQUIRED TOOLS & HARDWARE



TAPE MEASURE



MARKER



SCREW GUN



#2 PHILLIPS BIT



RUBBER MALLET

BEFORE BEGINNING INSTALLATION, **OPEN AND INSPECT ALL PACKAGES** TO ENSURE ALL PARTS LISTED ON THE PACKING LIST ARE INCLUDED AND UNDAMAGED.

IF ANY ITEMS ARE MISSING OR DAMAGED, CONTACT NAVY ISLAND AT (651) 451-4454.

Panel Preparation

If panels are sequence matched, location label can be found on the back of the panel. Sequenced panels must be installed according to the shop drawings. If at any point the shop drawings differ from these instructions, follow the shop drawings. If you cannot locate them, contact Navy Island for a copy before attempting to install.

Before starting installation, ensure all wet work such as taping, painting, etc. is complete and that the T-Grid is secure, level, and square per manufacturer's instructions, Cisca guidelines, and local codes.

Lay the panel face down on a soft surface and find the panel label. Orient the panel per the shop drawings to ensure correct grain direction when installed.

For edgebanding and field modifications, please see install instructions: SoundPly Panel Modifications.

FOR LOCATION OF THE EDGE RETAINER PLEASE SEE INCLUDED SHOP DRAWINGS

Slip the coil of the Torsion Spring under the hook on the edge retainer. Hold the retainer flat to the surface of the panel and seat with a rubber mallet.

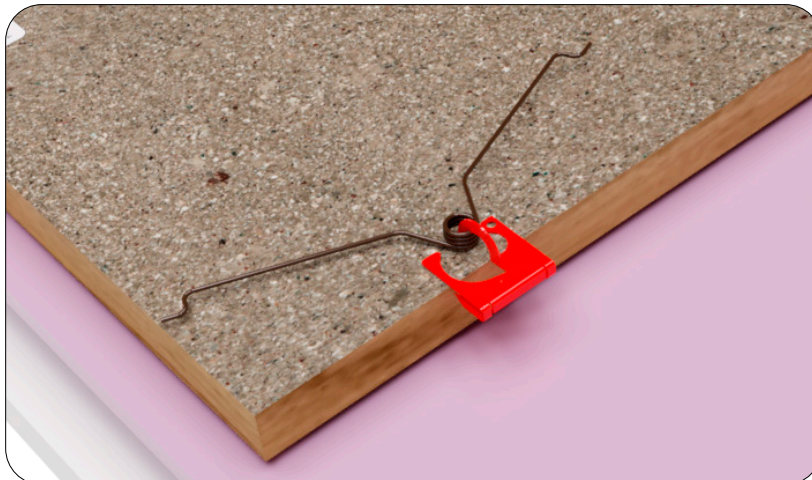


1



2

SHEET LIST		RECEIVING INSTRUCTIONS: SOUNDPLY ACOUSTICAL PANEL	
NAVY ISLAND 275 Main Avenue East West St. Paul, MN 55118 www.navyisland.com 		RECEIVING INSTRUCTIONS: Soundply acoustic panels are shipped with the set of materials, parts, and tools necessary for installation. Please inspect all shipping containers for damage before opening and note any damage to the shipping label. Navy Island is not responsible for damage to the panels if they are not installed in the manner specified in the shop drawings. The Navy Island panels of acoustical quality and color are the property of Navy Island, Inc. and are not to be resold or used for other purposes. Navy Island is not responsible for damage to the panels if they are not installed in the manner specified in the shop drawings. HANDLING AND STORAGE: Acoustic panels should be stored in a dry, well-ventilated area. Panels should be stored in a dry, well-ventilated area. Panels should be stored in a dry, well-ventilated area. Panels should be stored in a dry, well-ventilated area. INSTALLATION OF SOUNDPLY ACOUSTICAL PANELS: Acoustic panels should be installed in a dry, well-ventilated area. Panels should be installed in a dry, well-ventilated area. Panels should be installed in a dry, well-ventilated area. Panels should be installed in a dry, well-ventilated area.	
ITEM TYPE: _____ QUANTITY: _____ DATE: _____ REVISION: _____ APPROVED BY: _____	REFERENCE DRAWING'S DATE: _____ DRAWING SET DATE: _____	DATE: _____ TIME: _____ BY: _____	DATE: _____ TIME: _____ BY: _____
PLEASE NOTE These drawings have been created for the sole use of Navy Island, Inc. The depiction of materials that are not supplied by Navy Island, Inc. are to be used as a reference only and are not to be used as a substitute for the actual materials. These drawings are to be used in tandem with Navy Island's Installation Instructions to achieve a proper and effective installation. Navy Island, Inc. is not responsible for any damage to the panels or the installation of the panels if they are not installed in the manner specified in the shop drawings.			
NAVY ISLAND CONTACT NAME: _____ PHONE: _____ EMAIL: _____		NAVY ISLAND ORDER # DATE: _____	



INSTALLATION INSTRUCTIONS

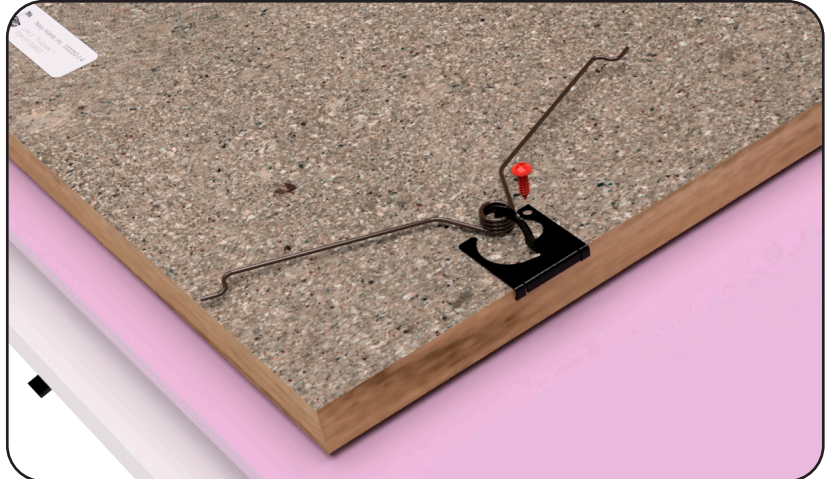
ALTA OVERSIZED CEILING PANELS EDGE RETAINER TORSION SPRINGS

Using a low speed, low torque setting, screw in each edge retainer using 5/8" screws.

3

Do NOT over tighten the screws or you will strip the anchoring material.

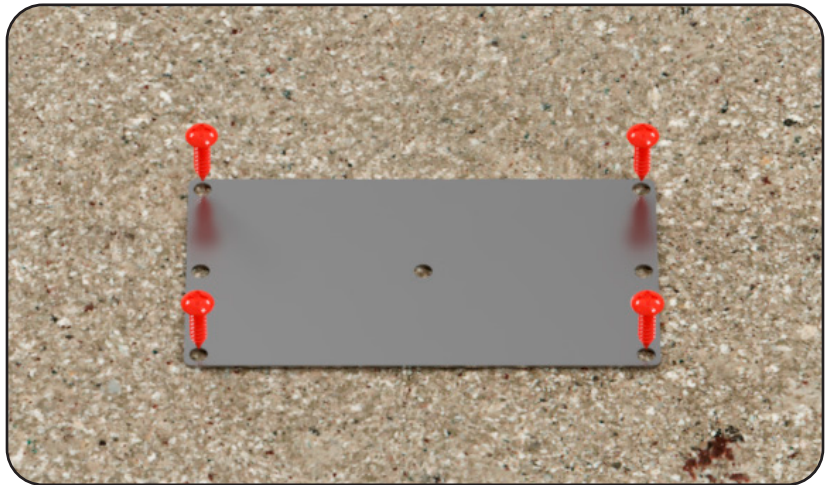
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FOR LOCATION OF THE MAGNET HOLDER PLEASE SEE INCLUDED SHOP DRAWINGS.

Using a low speed, low torque setting, screw in each magnet plate at a max.

4



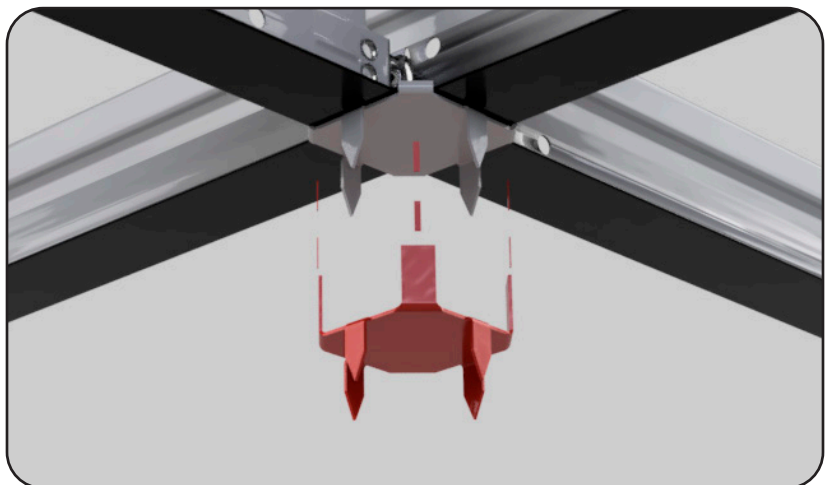
Ceiling Preparation

Place alignment crosses under each intersection on the T-Grid that corresponds to a panel corner.

5

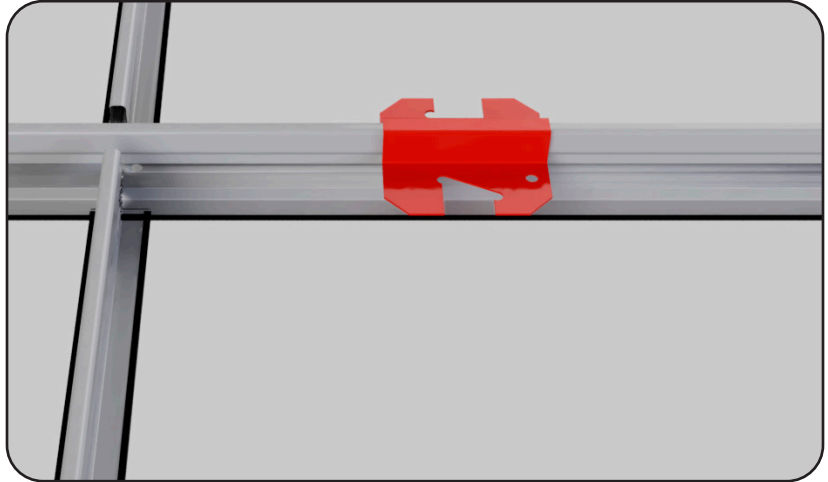
Heavy duty suspension system 15/16" T-Grid 1 1/2" tall with 1/4" rectangular bulb is required.

💡



Attach the saddles on the 4' cross T's, **NOT** on the 2' cross T's. These saddles will correspond with the hardware mounted on the panel.
Use a half saddle on the outer perimeter of the ceiling.

6

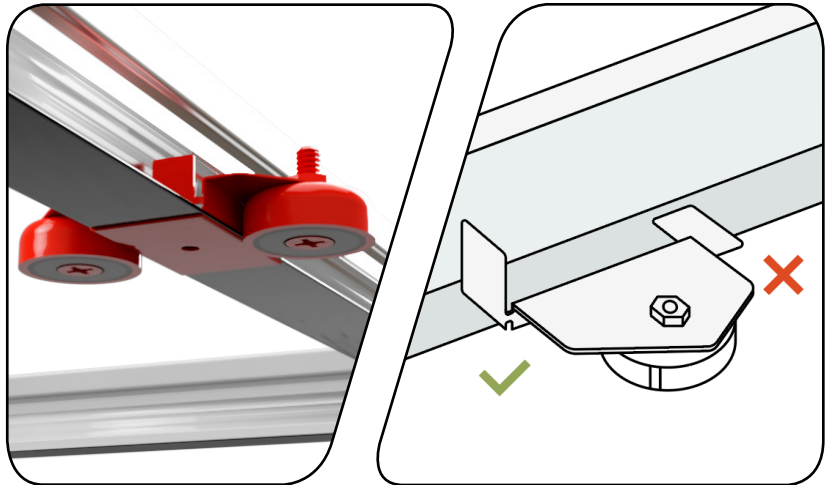


Attach the Magnet holders on the 2' cross T's by first sliding the holder over the t-grid and then bending the tabs over the lip of the t-grid. These holders will correspond with the Magnet Plate mounted on the panel.

7

When bending tabs be sure they are upright and not flat.

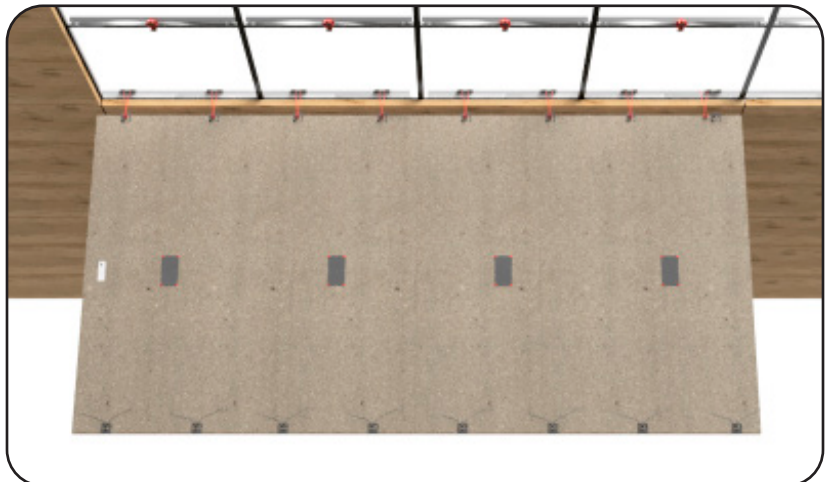
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Installing Panel

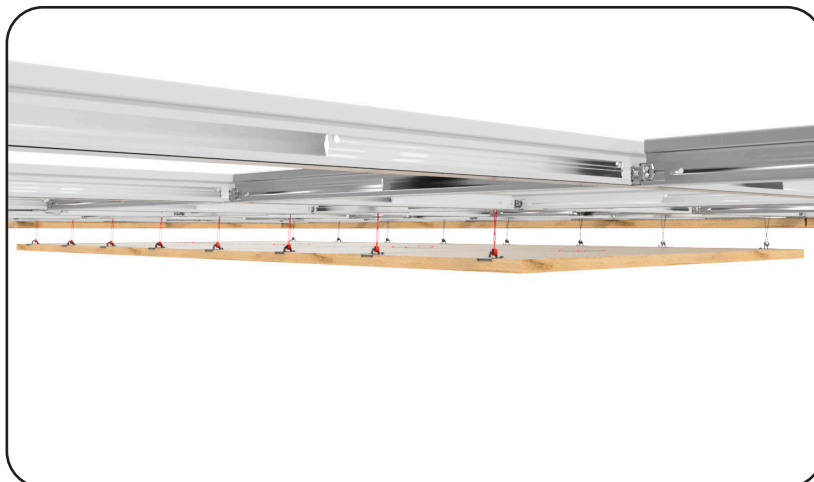
Lift the panel to the grid and connect the springs to the saddles.

8



Swing the panel up and attach the springs on the opposite side of panel.

9



Once all springs are secure, gently raise the panel one side at a time until panel is pulled into place.

10

Check the seating of the panel corners, which should be resting between the alignment clips.

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